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# DeCAIR Steering Committee

Meeting 13

Jul 13, 2022 (2:00 – 3:00 pm)

University of Genoa and Zoom Meeting

Dipartimento di Informatica, Bioingegneria, Robotica e Ingegneria  
dei Sistemi

Developing Curricula for Artificial Intelligence and Robotics (DeCAIR)  
618535-EPP-1-2020-1-JO-EPPKA2-CBHE-JP

# Attendance

- Gheith Abandah
- Wafa Batayneh (Virtual)
- Murad Alaqtash
- Clovis Francis (Virtual)
- Soubhi Abou-Chahine (Virtual)
- ~~Lucia Palottino~~
- Francesco Masulli (Virtual)
- ~~Jorge Casillas~~
- Mario Rosenfelder for ~~Peter Eberhard~~ (Virtual)
- Sofia for ~~Dimos Papakonstantinou~~ (Virtual)
  
- Also physically present: Stefano Rovetta, Iyad, Musa, Waleed, Ashraf, Ahmad, Omar, Ayman, Cerine, Alaa, Ziad

# Agenda

- Status review and planning for the following work packages:
  1. WP3: Implementing the new MSc program in UJ
  2. WP4: Implementing the new BSc program in TTU
  3. WP5: Improving curricula of current MSc programs in JO and LB
  4. WP6: Improving curricula of current BSc programs in JO and LB
  5. WP7: Building capacity in AIR in universities of Partner Countries
  6. WP8: Establishing and developing AIR labs
  7. WP10: Quality Assurance
  8. WP12: Results dissemination
- Stuttgart Visit 21-23 September 2022
- Scheduling the next SC meeting

# **Minutes of the Meeting**

# Status Review and Planning for the Active Work Packages

- Gheith presented a general status review of the active packages. During this presentation, some participants provided further status updates and discussed next steps.
- The status update is summarized in the following slides.
- In the following slides, the statuses of the activities of every active work package are summarized.

# WP2: Development of new MSc and BSc programs in AIR

No.	Activity	Status
2.1	<b>Defining</b> the <b>structure</b> of the new master and bachelor programs in terms of curricula based on the surveys' results.	Done
2.2	<b>Designing</b> and developing <b>syllabi</b> and <b>content</b> for the agreed upon courses in the new programs	Done
2.3	<b>Securing approval</b> for the new programs at the institutional and national levels in Jordan	Done

The final required approval was completed last week by the national accreditation agency AQACHEI

# WP3: Implementing the new MSc program in UJ

No.	Activity	Status
3.1	<b>Advertising</b> and marketing the new master program in Jordan	<b>Now</b>
3.2	<b>Activating</b> the new master program by <b>admitting students</b> and starting the teaching and supervising processes	Sep'22

Advertisement should be carried this Summer  
Activation should be in Fall 2022 term

# Budget Details

Budget that can be used in the advertisement, e.g., designing and printing brochures and manuals.

	Partner	Staff Costs	Travel and Stay	Equipment Costs	Subcontracting Costs	Total
UJ	The University of Jordan	51,482	47,430	95,880	12,597	207,389
JUST	Jordan University of Science and Technology	14,086	25,713	36,210		76,009
TTU	Tafila Technical University	18,791	26,505	50,490	2,000	97,786
LU	Lebanese University	21,620	25,810	36,210	1,090	84,730
BAU	Beirut Arab University	17,529	24,080	36,210		77,819
UNIFI	University of Pisa	52,599	14,480		2,250	69,329
UNIGE	University of Genoa	54,337	13,810		3,150	71,297
UGR	University of Granada	41,502	16,870		2,250	60,622
UST	University of Stuttgart	49,782	13,880		1,350	65,012
CTD	Creative Thinking Development	18,260	11,855		10,000	40,115
		<b>339,988</b>	<b>220,433</b>	<b>255,000</b>	<b>34,687</b>	<b>850,108</b>



# WP4: Implementing the new BSc program in TTU

No.	Activity	Status
4.1	<b>Advertising</b> and marketing the new bachelor program in Jordan	<b>Now</b>
4.2	<b>Activating</b> the new bachelor program by <b>admitting students</b> and starting the teaching and supervising processes	<b>Done</b>

Advertisement should be carried this Summer  
Activation was already done

# WP5: Improving curricula of current MSc programs in JO and LB

No.	Activity	Status
5.1	<b>Developing syllabi</b> and <b>content</b> for <b>added/modified courses</b> in existing master programs in universities of partner countries.	Done
5.2	<b>Approval</b> for the modified or added courses to existing master programs from the governing university boards	UJ: Working JUST: Done LU: Done BAU: Done
5.3	<b>Implementing</b> improved/new courses in universities of Partner Countries by scheduling and offering the courses for enrolment	Sep'22

The start of offering the improved/new courses should be in Fall 2022 term. Need proper evaluations.

# WP6: Improving curricula of current BSc programs in JO and LB

No.	Activity	Status
6.1	<b>Developing syllabi</b> and <b>content</b> for <b>added/modified courses</b> in existing bachelor programs in universities of partner countries.	Done
6.2	<b>Approval</b> for the modified or added courses to existing bachelor programs from the governing university boards	UJ: Working TTU: Done LU: Done BAU: Done
6.3	<b>Implementing</b> improved/new courses in universities of Partner Countries by scheduling and offering the courses for enrolment	Sep'22

The start of offering the improved/new courses should be in Fall 2022 term. Need proper evaluations.

# WP7: Building capacity in AIR in universities of Partner Countries

No.	Activity	Status
7.1	<b>Organizing short training courses</b> in the partner universities of the <b>Program Countries</b>	On
7.2	<b>Organizing training courses</b> in <b>Jordan</b> and <b>Lebanon</b> by European trainers from the partner universities of the Program Countries	<b>Plan</b>

Need to plan some future courses in Jordan and Lebanon.

# WP8: Establishing and developing AIR labs

No.	Activity	Status
8.1	<b>Preparation</b> of the laboratory equipment <b>specifications</b> and lab requirements	Done
8.2	<b>Purchase</b> and delivery of the laboratory equipment	On
8.3	<b>Installation</b> of the purchased equipment by trained engineers who will receive proper training in advance related to the setup, operation and maintenance of the lab equipment	On
8.4	<b>Design of the lab manuals</b> that includes the experiment that will be conducted by the students enrolled in the labs.	Sep'22

# WP10: Quality assurance

No.	Activity	Status
10.1	Form <b>QA and evaluation plan</b> for the project	Done
10.2	<b>Developing selection criteria</b> for <b>master students</b> who will be enrolled in the new masters program	Done
10.3	<b>National accreditation</b> of the new programs and approval of the new/modified courses for existing programs by the relevant boards	Done
10.4	<b>Monitoring program progress</b> and evaluation of individual <b>courses</b>	On
10.5	<b>External evaluation</b>	<b>Selected, review in Jul'22- Report in Sep</b>
10.6	<b>Final evaluation report</b> of the project at end of the third year	

# WP12: Results dissemination

No.	Activity	Status
12.1	<b>Building a website</b> for publishing the project activities results	Done
12.2	<b>Organizing workshops</b> in <b>Jordan</b> to <b>announce</b> the <b>new programs</b>	Now
12.3	<b>Organizing workshops</b> in <b>Jordan</b> and <b>Lebanon</b> to <b>announce</b> the <b>improved</b> graduate and undergraduate <b>programs</b>	Now
12.4	<b>Produce brochure and handbook</b> for the <b>new</b> master and bachelor <b>programs</b>	Now

Now in this slide means that these activities should be carried out this Summer.

# Stuttgart Visit 21-23 September 2022

- Mario presented the draft program of the visit to University of Stuttgart in September 2022.
- This program was discussed, and its final version will be developed after polling the time of the next Steering Committee meeting.



# Next Meeting

- The University of Stuttgart will host the next Steering Committee meeting.
- The time for the next meeting will be polled for the period 21-23 September 2022.

# Thank you

- The meeting ended in 3:00 pm.